



# Illinois State Board of Education

100 North First Street, E-222  
Springfield, Illinois 62777-0001

## NONPUBLIC SCHOOL EVALUATION INSTRUMENT SCHOOL YEAR 20 \_\_\_\_ - 20 \_\_\_\_

### REGULATORY SUPPORT AND WELLNESS DIVISION

NAME OF SCHOOL	DATE OF VISIT (mm/dd/yyyy)	TOTAL STUDENT ENROLLMENT K-12
ADDRESS (Street, City, State, Zip Code)	SCHOOL TELEPHONE (Include Area Code)	SCHOOL FAX (Include Area Code)
NAME OF CHIEF SCHOOL ADMINISTRATOR	AFFILIATION (cf Glossary)	
E-MAIL OF CHIEF SCHOOL ADMINISTRATOR	GRADE LEVELS FOR WHICH RECOGNITION IS SOUGHT <input type="checkbox"/> K* <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	
REGION, COUNTY, DISTRICT, TYPE CODE		
ADMINISTRATOR CELL PHONE - OPTIONAL (Include Area Code)	* ISBE only recognizes Kindergarten when that level appears on a school with one or more other grades; a school that is only Kindergarten may not be recognized.	

**TYPE OF VISIT**

Initial  
  Renewal  
  Other: \_\_\_\_\_

#### TEAM LEADER (ISBE REPRESENTATIVE)

NAME	E-MAIL
TELEPHONE (Include Area Code)	ROE/ISC/Other Affiliation

#### OTHER TEAM MEMBERS

ROE/ISC (Name and ROE/ISC Name)	ROE/ISC (Function or Job Title)
PUBLIC (Name and District or Other Affiliation)	PUBLIC (Function or Job Title)
NONPUBLIC (Name and District or Other Affiliation)	NONPUBLIC (Function or Job Title)
ADDITIONAL TEAM MEMBER NAME	FUNCTION OR JOB TITLE
ADDITIONAL TEAM MEMBER NAME	FUNCTION OR JOB TITLE
ADDITIONAL TEAM MEMBER NAME	FUNCTION OR JOB TITLE

#### ISBE USE ONLY

Assigned Recognition Status:  
 Full Recognition  
 Pending Recognition  
 Probation Recognition  
 None

\_\_\_\_\_ Date

\_\_\_\_\_ Name of Approving ISBE Consultant

## A note concerning this evaluation packet.....

The recognition status assigned to the school is a result of the school's compliance with relevant statutes and regulations rules as evidenced in part by the on-site review of the institution recorded in this document. Feedback data and input were gathered from each team member to complete this report. Please note the following regarding the assignment of recognition status:

- **Full Recognition** – The school complies with all relevant requirements.
- **Recognized Pending Further Review.** The school exhibits areas of noncompliance that are not serious enough to warrant probation and can be corrected prior to the end of the school year following the school year in which they were identified. When a school is recognized pending further review, the chief administrator may, within 30 days after receipt of notification to this effect, request a conference at which representatives of the school will have an opportunity to discuss compliance issues with representatives of the Illinois State Board of Education (ISBE).
- **Probationary Recognition** – The school shall be placed on probation if it
  - A. Exhibits deficiencies that present a health hazard or danger to students or staff;
  - B. Fails to offer required coursework;
  - C. Employs personnel who lack the required qualifications;
  - D. Fails or refuses to serve students according to relevant legal requirements; or,
  - E. Prolongs or repeats instances of noncompliance to a degree that indicates an intention not to comply with relevant requirements.

When a school is placed on probation, the State Superintendent shall schedule a conference at which representatives of the school will discuss compliance issues with representatives of ISBE, unless the chief administrator has appealed the school's status as provided in 23 Ill. Admin. Code 425.50. Within 60 days following this conference, the school's chief administrator shall submit to the State Superintendent a plan for corrective action that conforms to the requirements of 23 Ill. Admin. Code 425.50(f).

**Non-recognition** – The team found the school to be greatly out of compliance such that remediation will require considerable time and effort or the school has been in probationary recognition yet failed to address deficiencies noted and to implement successfully a plan of remediation approved by the State Superintendent of Education as described in 23 Ill. Admin. Code 425.50.

**Appeals** – A chief administrator who wishes to appeal a school's placement on probation or non-recognition shall submit to the State Superintendent of Education a written statement of appeal within 14 days after receiving notification of the recommended status in accord with 23 Ill. Admin. Code 425.70.

- A. Within 30 days after receipt of the appeal, the State Superintendent or a designee shall convene a hearing to review all pertinent information, including the procedures that led to the recommended recognition status. Representatives of the affected school shall have an opportunity to present evidence demonstrating that the school complies with the requirements of the 23 Ill. Admin. Code Part 425.
- B. No later than 30 days after the conclusion of the hearing, the State Superintendent shall inform the chief school administrator of the school's recognition status. The decision of the State Superintendent of Education shall be a final administrative decision, subject to the Administrative Review Law [735 ILCS 5/Art.III].

**SECTION I - ADMINISTRATIVE REQUIREMENTS**

**In Compliance**

A. The school

1. Maintains written descriptions of its governance structure and its policy-making procedure,
2. Maintains its policies in written form, and
3. Makes its policies routinely available to parents of the students enrolled and to school staff as well as to other individuals upon request.

Yes  No

Yes  No

Yes  No

**Reference(s)**

[23 Ill. Admin. Code Part 425.30(a)(2)(A)]

**Evidence/Comments:**

**Recommendation  
Included**

B. The school has notified students and their parents/guardians in the school's disciplinary rules, policies handbooks or similar means that

- the school may not request or require a student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website;
- the school may conduct an investigation or require a student to cooperate in an investigation if there is sufficient evidence to suggest the student's social network account violates the school's disciplinary policy; and,
- the school may require the student to share content in the course of such an investigation.

Yes  No

**Reference(s)**

[105 ILCS 75/15]

**Evidence/Comments:**

**Recommendation  
Included**

C. The school's RCDT code ends in -01 or -19 and has adopted a compliant bullying policy, and the team sees evidence that the policy is

- communicated to students and parents/guardians annually;
- updated biennially;
- on file with ISBE; and,
- being fully implemented by the school.

Yes  No  N/A

**Reference(s)**

[105 ILCS 5/27-23.7]

**Evidence/Comments:**

**Recommendation  
Included**

**SECTION I - ADMINISTRATIVE REQUIREMENTS (Continued)**

D. Student Attendance

1. The school requires students who are enrolled to attend DAILY during the entire regular school term.
2. The school offers a minimum of 176 days of instruction in each school year.

**In Compliance**

- |                              |                             |                              |
|------------------------------|-----------------------------|------------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

**Reference(s)**

[105 ILCS 5/27-23.7]

**Evidence/Comments:**

**Recommendation Included**

E. Specific Required Policies

1. The school complies with applicable federal and State laws prohibiting discrimination, including, but not limited to:
  - a. Title IX of the *Education Amendments of 1972* (20 USC 1681 et seq.)
  - b. The *Individuals with Disabilities Education Improvement Act* (20 USC 1400 et seq.)
  - c. The *Age Discrimination in Employment Act of 1967* (29 USC 621 et seq.)
  - d. Title VI of the *Civil Rights Act of 1964* (42 USC 2000d et seq.)
  - e. Title VII of the *Civil Rights Act of 1964* (42 USC 2000e et seq.)
  - f. The *Americans with Disabilities Act* of 1990 (42 USC 12101 et seq.)
2. The school maintains a written description of its methods or procedures for complying with the applicable nondiscrimination requirements identified in items E.1.

- |                              |                             |                              |
|------------------------------|-----------------------------|------------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |

**Reference(s)**

[23 Ill. Admin. Code 425.30(a)(1)(C)]

[23 Ill. Admin. Code 425.30(a)(2)(B)]

Various as noted above

**Evidence/Comments:**

**Recommendation Included**

**SECTION I - ADMINISTRATIVE REQUIREMENTS (Continued)**

**In Compliance**

- F. The school complies with the student records requirements.
1. School personnel are informed that they are mandated reporters of child abuse and neglect.  Yes  No
  2. All school personnel hired on or after July 1, 1986, have signed the mandated reporter statement required by the Department of Children and Family Services acknowledging this obligation.  Yes  No  
*Personnel records check:*  All  Sampling
  3. The school has a written system/procedure in place that flags records requests for any current or former student who has been reported as a missing person by the Illinois State Police.  Yes  No
  4. The school maintains certified copies of birth certificates for each student enrolled. The school notifies the parents or guardians that such documentation must be submitted within 30 days of enrolling the student.  Yes  No  N/A  
*Student records check:*  All  Sampling
  5. Certified copies of transfer students' records must be requested within 14 days of enrollment; the school sends unofficial records of students transferring to other schools within 10 days of the request.  Yes  No

**Reference(s)**

[23 Ill. Admin. Code 425.30 (a)(1)(D)]  
 [105 ILCS 5/2-3.13a]  
 [23 Ill. Admin. Code 375.75. Transmission of Records for Transfer Students]  
 [325 ILCS 5/4. The Abused and Neglected Child Reporting Act]  
 [325 ILCS 50/5(a), (b), and (c). The Missing Children Records Act]  
 [325 ILCS 55/5. The Missing Children Registration Law]

**Recommendation Included**

**Evidence/Comments:**

- G. The chief school administrator
1. Immediately notifies local law enforcement officials of written complaints from school personnel concerning instances of battery committed against school personnel.  Yes  No
  2. Shall also notify the Illinois State Police within 3 days of each incident through the School Incident Reporting System (SIRS).  Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30(a)(1)  
 (G)][105 ILCS 5/10-21.7]

**Recommendation Included**

**Evidence/Comments:**

**SECTION I - ADMINISTRATIVE REQUIREMENTS (Continued)**

**In Compliance**

- H. The chief school administrator
1. Immediately notifies a local law enforcement agency of firearm incidents at the school;  Yes  No
  2. Immediately notifies the parents or guardians of students in possession of firearms on school grounds, which include the real property comprising any school, on a public way within 1,000 feet of a school, or in any conveyance owned, leased, or contracted by a school to transport students to or from school or a school related activity within 48 hours of becoming aware of the incident;  Yes  No
  3. Notifies the municipal police department or the office of the county sheriff of verified incidents involving drugs occurring in a school, on the real property comprising any school, on a public way within 1,000 feet of a school, or in any conveyance owned, leased, or contracted by a school to transport students to or from school or a school related activity within 48 hours of becoming aware of the incident; and,  Yes  No
  4. Notifies the Illinois State Police of such incidents through the School Incident Reporting System (SIRS).  Yes  No

**Recommendation Included**

**Reference(s)**

[23 Ill. Adm. Code 425.30 (a)(1)(F)]  
[105 ILCS 5/10-27.1 A and 10-27.1B]  
[105 ILCS 127. School Reporting of Drug Violations Act]

**Evidence/Comments:**

- I. The school has written policies to ensure general compliance with
1. Applicable sections of the Illinois School Code [105 ILCS 5];  Yes  No
  2. Relevant case law including Plyler v Doe, 457 U.S. 202, 102 S Ct 2382 (1982); and,  Yes  No
  3. 23 Ill Adm. Code Part 425.  Yes  No

**Recommendation Included**

**Reference(s)**

[23 Ill. Adm. Code 425.10(c)]

**Evidence/Comments:**

**SECTION II - THE EDUCATIONAL PROGRAM**

**In Compliance**

A. Instruction is provided

1. In English, except as otherwise permitted pursuant to 105 ILCS 5/27-2; and,
2. In the branches of education taught to children of corresponding age and grade in the public schools (105 ILCS 5/26-1), including the language arts, mathematics, the biological, physical and social sciences, the fine arts, and physical development and health [105 ILCS 5/27-1].

- |                              |                             |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**Reference(s)**

[23 Ill. Adm. Code  
425.30(b)(1)] [105 ILCS  
5/27-1 and 27-2]  
[105 ILCS 5/26-1]

**Recommendation  
Included**

**Evidence/Comments:**

B. The school is supported or maintained wholly or in part by public funds.

**If not, check here  and proceed to item C.**

1. The school provides instruction in
  - a. American patriotism;
  - b. The principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois;
  - c. The proper use and display of the American flag; and,
  - d. The method of voting in elections by means of the Australian ballot system.
2. The school requires pupils to recite the Pledge of Allegiance daily [105 ILCS 5/27-3 and 27-4].
3. The school requires not less than one hour per week, or the equivalent, to be devoted to the study of this subject matter in the 7th and 8th grades or their equivalent and in all high school grades.
4. No student shall receive a certificate of graduation from the 8th grade or from high school without passing an examination on these subjects.
5. No student shall be graduated from the 8th grade unless he or she has received instruction in the history of the United States and has given evidence of a comprehensive knowledge of the subject [105 ILCS 5/27-21].

- |                              |                             |                              |
|------------------------------|-----------------------------|------------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

**Reference(s)**

[23 Ill. Adm. Code 425.30(b)(2)]  
[105 ILCS 5/27-21, 27-3, and 27-4]

**Recommendation  
Included**

**Evidence/Comments:**

**SECTION II - THE EDUCATIONAL PROGRAM (Continued)**

**In Compliance**

C. The school provides health education as required by the Critical Health Problems and Comprehensive Health Education Act (105 ILCS 110). All of the following are required topics in grades K-12 (except where otherwise specified), so all must be checked for the school to be in compliance.

Yes  No

- Human ecology and health.
- Human growth and development,
- The emotional, psychological, physiological, hygienic, and social responsibilities of family life
  - sexual abstinence until marriage
  - prevention and control of disease, and
  - instruction in grades 6 through 12 on the prevention, transmission, and spread of AIDS.
- Age-appropriate sexual abuse and assault awareness and prevention education in grades pre-kindergarten through 12.
- Public and environmental health
- Consumer health
- Safety education and disaster survival
- Mental health and illness.
- Personal health habits.
- Alcohol, drug use, and abuse including the medical and legal ramifications of alcohol, drug, and tobacco use.
- Abuse during pregnancy,
- Evidence-based and medically accurate information regarding sexual abstinence, tobacco, nutrition, and dental health
- The program shall also provide course material and instruction to advise pupils of the Abandoned newborn Infant Protection Act.
- The program shall include information about cancer, including without limitation types of cancer, signs and symptoms, risk factors, the importance of early prevention and detection, and information on where to go for help.

N/A

**Reference(s)**

[23 Ill. Adm. Code 425.30(b)(3)]

[105 ILCS 110]

[325 ILCS 2]

**Evidence/Comments:**

**Recommendation Included**



**SECTION III - PERSONNEL**

**In Compliance**

A. The school conducts required criminal background checks.

*Personnel records check:*  All  Sampling

- |   |  |
|---|--|
| 1. A fingerprint-based criminal history records check has been conducted for each certified and non-certified employee hired on or after July 1, 2007.  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. The school has not knowingly employed an individual on or after July 1, 2007, for whom a criminal history records check has not been initiated.  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. The school can document that it has performed a check of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law, for each applicant for employment, after July 1, 2007, to determine whether the applicant has been adjudicated a sex offender. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. The school has not knowingly employed an individual, hired after July 1, 2007, for whom a check of the Statewide Sex Offender Database has not been initiated.   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. The school has not knowingly employed an individual, hired after July 1, 2007, who has been convicted for committing attempted first degree murder or for committing or attempting to commit a Class X felony or any one or more of the offenses enumerated in 105 ILCS 5/21-23(a).        | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)  
(1)][105 ILCS 5/2-3.25o(c-5)]  
[105 ILCS 5/21-23(a)]

**Recommendation Included**

**Evidence/Comments:**

ÓÈ The school has new employees in the current school year.

**If not, check here  and proceed to item 7 .**

The school requires of each new employee

- FÈ evidence of physical fitness to perform duties assigned;  
GÈ evidence of freedom from communicable diseases; and,  
HÈ a TB test in schools where pre-school children are enrolled.Á  
**Personnel records for all new employees must be checked.**

- |                              |                             |                              |
|------------------------------|-----------------------------|------------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)(2)]  
[77 Ill. Adm. Code 696]  
[105 ILCS 5/24-5]

**Recommendation Included**

**Evidence/Comments:**

**SECTION III - PERSONNEL (Continued)**

C. The school's personnel policies require:

1. Monitoring the performance of each employee who provides or assists with instruction or has other instructional responsibilities (e.g., teachers, teacher aides, administrators, department chairs).
2. Formal evaluation at least every two years in terms of proficiency and competency. This requirement includes the principal and other instructional administrators.

*Personnel records check:*  All  Sampling

**In Compliance**

Yes  No

Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)(3)(A)]

[23 Ill. Adm. Code 425.30(c)(3)(B)]

**Evidence/Comments:**

**Recommendation  
Included**

D. Student support services.

1. Students' needs for support services such as counseling and social work are evaluated when school staff believe consideration is needed, such as when there are changes in the student body or stresses within the surrounding community.
2. The school's staffing configuration shall reflect decision-making about how those needs should be addressed.

Yes  No

Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)(4)]

**Evidence/Comments:**

**Recommendation  
Included**

**SECTION III - PERSONNEL (Continued)**

**In Compliance**

E. Teaching staff degrees.

*Personnel records check:*  All  Sampling

1. Each individual first assigned to a full-time teaching or administrative professional position at or after the beginning of the 2011-12 school year shall hold a bachelor's or higher degree.
2. Each individual first assigned to a full-time teaching or administrative professional position prior to the beginning of the 2011-12 school year who does not hold a bachelor's or higher degree participates annually in professional development that is demonstrably designed to strengthen his or her knowledge and skills in areas directly related to job duties (e.g., content-area knowledge or pedagogy for teaching staff, and administration, supervision, evaluation, or school management for administrators).

Yes  No

Yes  No  N/A

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)(5)]

**Recommendation  
Included**

**Evidence/Comments:**

F. Each individual employed in a field requiring licensure (e.g., a school nurse) holds a relevant license and practices within the scope of that license. This item does not apply to teacher or administrator licenses.

Yes  No  N/A

**Reference(s)**

[23 Ill. Adm. Code 425.30(c)(7)]

**Recommendation  
Included**

**Evidence/Comments:**

**SECTION IV - HEALTH AND SAFETY**

A. The physical facilities occupied by the school comply with the applicable **local** building code and fire safety requirements.

**In Compliance**

Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30(d)(1)]

**Recommendation Included**

**Evidence/Comments:**

Local agency performing safety check: \_\_\_\_\_

Date of check  or of report  \_\_\_\_\_

**Check/report findings:**

B. Asbestos Plan

1. The school complies with the applicable requirements of the Asbestos Abatement Act.  Yes  No

2. Date of most recent plan document \_\_\_\_\_  
(Date should be within three years of the compliance visit.)

3. The owner of the school has created and submitted an asbestos management plan to the Department of Public Health as required by 105 ILCS 105/3 and 6.  Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30 (d)(8)]  
[105 ILCS 105]  
[77 II Admin Code 853]  
[225 ILCS 207]

**Recommendation Included**

**Evidence/Comments:**

**SECTION IV - HEALTH AND SAFETY (Continued)**

**In Compliance**

- C. 1. The school participates in a federal meal program and claims federal reimbursement.  
 If "no," check box to the right and ignore question 1-a and 1-b below; go on to section C-2. If "yes," answer the questions below.
- a. The school ensures that all students who request a federally reimbursable meal and/or snack are provided a federally reimbursable meal and/or snack regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks.  Yes  No
- b. The school ensures that all staff members who work directly with program applicants and/or participants participate in the required annual civil rights training as described in the U.S. Department of Agriculture Food and Nutrition Service Guidance 113-1, XI Civil Rights Training.  Yes  No
2. The school participates in the state meal program (Illinois Free Breakfast and/or Lunch) and claims state reimbursement. If "no," check box to the right and ignore questions 2-a and 2-b below; go on to Section D. If "yes," answer the questions below.
- a. The school maintains an accurate record of the number of breakfasts and lunches served each day to children eligible for free meals.  Yes  No
- b. The school allows student workers in the food service area. If "no," check box to the right and ignore questions i and ii below; go on to section D. If "yes," answer the questions below.
- i. No student is required to work for his/her meals.  Yes  No
- ii. Student worker meals are claimed in the eligibility category of the student.  Yes  No

**Reference(s)**

- [23 Ill Admin. Code Part 305]
- [23 Ill. Adm. Code 425.30(d)(2)]
- [42 USC 1751 et seq. Richard B. Russell National School Lunch Act]
- [42 USC 1771 et seq. Child Nutrition Act of 1966]
- [105 ILCS 123 Hunger-Free Students' Bill of Rights Act]
- [105 ILCS 125 et seq. School Breakfast and Lunch Program Act]

**Evidence/Comments:**

**Recommendation Included**

**SECTION IV - HEALTH AND SAFETY (Continued)**

D. The school has enrolled students who participate in interscholastic athletic activities.  
**If not, check here  and proceed to item E.**

1. The school has adopted and enforces a policy requiring all student athletes
  - a. to have on file an information document (which form has been approved by the Illinois High School Association) about the school's policy on concussions and head injuries that has been signed by the student and the parent/guardian prior to the student's participation in athletic practices or competitions; and,  Yes  No
  - b. to have had a sports physical prior to participation in any practices or competitions which exam must have been done within the past 395 days.  Yes  No
  
2. The school has ensured that appropriate school staff are familiar with and in compliance with the requirements of 105 ILCS 5/22-80 and any associated regulations, including but not limited to the following requirements:
  - a. The school has a principal-appointed or approved concussion oversight team;  Yes  No
  - b. The school ensures that students are removed immediately from practice or competition if any statute-specified person believes the student has sustained a concussion;  Yes  No
  - c. The school ensures that students who have been so removed are not permitted to resume practice or competition unless the statute-specified process is followed completely;  Yes  No
  - d. The school has ensured that all statute-specified persons have taken the statute-specified concussion training; and,  Yes  No
  - e. The school has a school-specific emergency action plan for interscholastic athletic activities.  Yes  No

**Reference(s)**

[23 IL Admin. Code 1.530]  
[105 ILCS 5/22-80]  
[105 ILCS 25/1.20]

**Evidence/Comments:**

**Recommendation  
Included**

**SECTION IV - HEALTH AND SAFETY (Continued)**

- |   |   |
|---|---|
| <p>E. A record of students' health examinations and immunizations as required by law shall be established and maintained.</p> <p><i>Student records check:</i>    <input type="checkbox"/> <i>All</i>    <input type="checkbox"/> <i>Sampling</i></p> <ol style="list-style-type: none"> <li>1. The school requires students to document health examinations performed within one year prior to entering kindergarten or first grade; upon entering the sixth and ninth grades, <b>and</b>, irrespective of grade, immediately prior to or upon entrance into any school.</li> <li>2. The school requires students to present proof of having received such immunizations against preventable communicable diseases as the Department of Public Health shall require by rules and regulations pursuant to 105 ILCS 5/27-8.1 and the Communicable Disease Prevention Act [410 ILCS 315/0.01 etseq.].</li> <li>3. The school requires students in kindergarten and in the second and sixth grades to present proof, before May 15 of the school year, of having been examined by a dentist in accordance with 105 ILCS 5/425.30(d)(4), 105 ILCS 5/27-8.1, and the rules of the Illinois Department of Public Health at 77 Ill. Adm. Code Part 665.</li> <li>4. The school requires students enrolling in kindergarten <b>and</b> when enrolling for the first time in a public or nonpublic school in Illinois to present proof, before October 15 of the school year, of having been examined by a qualified physician or licensed optometrist within the previous year in accordance with 105 ILCS 5/425.30(d)(4), 105 ILCS 5/27- 8.1, and the rules of the Illinois Department of Public Health at 77 Ill. Adm. Code Part 665.</li> <li>5. The school shall report to ISBE by November 15, in the manner the Board shall prescribe, information on students who have and have not received required immunizations and health examinations.</li> <li>6. The school shall report to ISBE by June 30, in the manner the Board shall prescribe, information on students who have and have not received required dental examinations and required eye examinations.</li> <li>7. Students are to be excluded from school by October 15 if requirements for health examinations and immunizations have not been met.</li> </ol> | <p align="center"><b>In Compliance</b></p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> |
|---|---|

**Reference(s)**

- [23 Ill. Adm. Code 425.30(d)(4)]
- [105 ILCS 5/27-8.1]
- [77 Ill. Adm. Code Part 665]
- [77 Ill. Adm. Code Part 675]
- [77 Ill. Adm. Code Part 685]
- [410 ILCS 205]
- [410 ILCS 315/0.01]

**Evidence/Comments:**

**Recommendation Included**

**SECTION IV - HEALTH AND SAFETY (Continued)**

**In Compliance**

F. The school complies with the requirements of the School Safety Drill Act:

1. Evacuation Drills

a. During the academic year, the school conducts a minimum of three school evacuation drills to address and prepare students and school personnel for fire incidents, bomb threats, and hazardous materials events.  Yes  No

b. One of the three school evacuation drills must require the participation of the appropriate local fire department/district.  Yes  No

2. Bus Drills

a. During the academic year, the school conducts a minimum of one bus evacuation drill. If N/A, the school has submitted the exemption form to ISBE and has a copy on file at the school.  Yes  No  N/A

b. The school's curriculum shall include this drill and instruction in safe driving/riding practices for all students.  Yes  No  N/A

3. During the academic year, the school conducts a minimum of one severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.  Yes  No

4. Law Enforcement Drills

a. During the academic year, the school conducts a minimum of one law enforcement drill to address incidents, including reverse evacuations, lock-downs, shootings, bomb threats, or hazardous materials.  Yes  No

b. These drills must be conducted according to the school's emergency crisis response plans, protocols, and procedures, with the participation of the appropriate law enforcement agency.  Yes  No

5. State Fire Marshal Report

a. The school submits a copy of the annual report to each party that participates in the annual review process and to the office of the State Fire Marshal.  Yes  No

b. Annual report to the State Fire Marshal is "in process" or was sent on \_\_\_\_\_ (date).  Yes  No

**Reference(s)**

[23 Ill. Adm. Code 425.30(d)(5)]

[29 Ill. Adm. Code Part 1500]

[105 ILCS 128]

**Evidence/Comments:**

**Recommendation Included**



**SECTION IV - HEALTH AND SAFETY (Continued)**

G. The school complies with the requirements of the Toxic Art Supplies in Schools Act [105 ILCS 135].

1. Toxic art supplies, as defined in 105 ILCS 135, are not used in grades K-6.
2. Art supplies containing toxic substances are not used in grades 7 through 12 unless the materials are properly labeled as required by 105 ILCS 135.

**In Compliance**

- Yes     No     N/A  
 Yes     No     N/A

**Reference(s)**

[23 Ill. Adm. Code 425.30(d)(7)]  
[105 ILCS 135]

**Evidence/Comments:**

**Recommendation  
Included**

H. The school complies with the requirements of the Eye Protection in School Act [105 ILCS 115]. Every student, teacher, and visitor is required to wear an industrial quality eye protective device when participating in or observing any of the following:

- vocational or industrial arts shops or laboratories involving experience with the following:
  - hot molten metals
  - milling, sawing, turning, shaping, cutting, grinding or stamping of any solid materials
  - heat treatment, tempering or kiln firing of any metal or other materials
  - gas or electric arc welding; repair or servicing of any vehicle
  - caustic or explosive materials
- chemical or combined chemical-physical laboratories involving caustic or explosive chemicals or hot liquids or solids.

Yes     No     N/A

**Reference(s)**

[23 Ill. Adm. Code 425.30(d)(6)]  
[105 ILCS 115]

**Evidence/Comments:**

**Recommendation  
Included**

**SECTION IV - HEALTH AND SAFETY (Continued)**

**In Compliance**

I. Student Medications

- |   |  |
|---|--|
| <p>1. General: The school has notified parents and guardians <u>in writing</u> that, per 105 ILCS 5/22-30(c), the school and school personnel incur no liability for injuries occurring when administering asthma medication, an epinephrine auto-injector, or an opioid antagonist, and that the parents or guardians must sign a statement acknowledging this protection.</p> | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                                 |
| <p>2. Care of Students with Asthma</p>  |  |
| <p>a. The school allows the self-administration and self-carry of asthma medication upon receipt of a signed parent permission notification and a copy of the prescription, both of which are maintained in the school files and renewed annually.</p>  | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                                 |
| <p>b. The school requests annually an asthma action plan from the parents or guardians of a pupil with asthma.</p>  | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> |
| <p>c. The school requires its personnel who work with pupils to complete <u>every two years</u> an in-person or online training program on the management of asthma, the prevention of asthma symptoms, and emergency response in the school setting.</p>   | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> |
| <p>3. Care of Students with Diabetes</p>  |  |
| <p>a. When the school has a student with diabetes, all school employees receive training in the basics of diabetes care, how to identify when a student with diabetes needs immediate or emergency medical attention, and whom to contact in the case of an emergency during a regular in-service training as provided for by Section 10-22.39 of the School Code.</p>          | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> |
| <p>b. The school allows the self-administration and self-carry of diabetes medication upon receipt of a signed parent permission notification and a signed physician diabetes care plan that also carries a parent signature, both of which are maintained in the school files.</p>   | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                                 |
| <p>c. The school requires every staff member who is taking care of a student with diabetes to be trained appropriately, per 105 ILCS 145, as a "Delegated care aide," by a licensed healthcare provider with expertise in diabetes or a certified diabetic educator.</p>  | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> |

**SECTION IV - HEALTH AND SAFETY (Continued)**

4. Undesignated medications

- |      |   |                              |  |
|------|---|------------------------------|--|
| a.   | The school allows the administration of undesignated epinephrine auto-injectors.[If “yes,” then the policies in (c)(i-v) below are required.]   | <input type="checkbox"/> Yes | <input type="checkbox"/> No                              |
| b.   | The school allows the administration of undesignated opioid antagonists. [If “yes,” then the policies in (c)(ii and iv) below are required.]  | <input type="checkbox"/> Yes | <input type="checkbox"/> No                              |
| c.   | If the school maintains a supply of undesignated epinephrine auto-injectors, the school   |                              |  |
| i.   | Has on file an authorized standing order from a licensed health provider for one or more doses;   | <input type="checkbox"/> Yes | <input type="checkbox"/> No <input type="checkbox"/> N/A |
| ii.  | Has on file documentation of the <u>annual</u> training of school staff who are authorized to use the undesignated epinephrine auto-injectors and/or to administer opioid antagonists;  | <input type="checkbox"/> Yes | <input type="checkbox"/> No <input type="checkbox"/> N/A |
| iii. | Reports to ISBE as prescribed that the school maintains a supply of undesignated epinephrine auto-injectors; and  | <input type="checkbox"/> Yes | <input type="checkbox"/> No <input type="checkbox"/> N/A |
| iv.  | Reports to ISBE as prescribed within three days of administering an undesignated epinephrine auto-injector or opioid antagonist.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No <input type="checkbox"/> N/A |
| v.   | The school, upon any administration of an epinephrine auto-injector or an opioid antagonist, will immediately activate the EMS system and notify the student’s parent, guardian, or emergency contact, if known, and within 24 hours of the administration of an undesignated epinephrine auto-injector or an opioid antagonist, the school will notify the physician, physician assistant, or <u>advanced</u> practice nurse who provided the standing protocol or prescription for the undesignated epinephrine auto-injector or an opioid antagonist of its use. | <input type="checkbox"/> Yes | <input type="checkbox"/> No <input type="checkbox"/> N/A |

**Reference(s)**

- [23 Ill. Adm. Code 1.540]
- [23 Ill. Adm. Code 425.30(d)(9)]
- [105 ILCS 5/22-30]
- [105 ILCS 5/22-33]
- [105 ILCS 145]

**Evidence/Comments:**

**Recommendation Included**

The visiting team wishes to highlight some especially noteworthy items it observed in the form of **commendations**:

The visiting team wishes to offer some non-compliance items in the form of **advice, concerns, suggestions, or recommendations**:

The visiting team notes below **deficiencies** (that is, compliance issues) that must be corrected in order for the school to achieve full recognition status: