

HEALTH/LIFE SAFETY RULES

School Business Services

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Primary Administrative Rules Relating to your Enforcement

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Gery J. Chico, Chairman
Dr. Christopher Koch, State Superintendent



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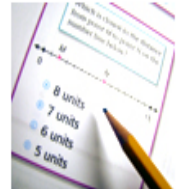
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**SUPERINTENDENT'S
WEEKLY
MESSAGES**

Rules

The State Board's rules cover a wide range of topics and are subject to change in revision. For this reason, we have set up this site to provide two separate sets of information.

[Rules Currently in Effect](#)

This link will take you to a list of all the State Board's rules as they are currently in force.


[Proposed Rules and Amendments](#)

This link will take you to a chart showing all the agency's pending rulemaking actions.

Note: To correctly view the Rules, you need to upgrade/download the free **Adobe Reader** of the links above. To view any set of rules, click on its title. To search any set of rules, click on the search icon in the toolbar. Fill in your keyword in the space provided. To search for the next place where a rule is mentioned (binoculars)


Illinois Administrative Code Part 180

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Public School Recognition	
1	Public Schools Evaluation, Recognition and Supervision
Subchapter b	
Personnel	
22	Code of Ethics for Illinois Educators
23	Standards for the School Service Personnel Certificate
24	Standards for All Illinois Teachers
25	Certification (<i>please also see above</i>)
26	Standards for Certification in Early Childhood Education and in Elementary E
27	Standards for Certification in Specific Teaching Fields
28	Standards for Certification in Special Education (<i>please also see above</i>)
29	Standards for Administrative Certification
30	Programs for the Preparation of Principals in Illinois
35	Mentoring Program for New Principals
51	Dismissal of Tenured Teachers Under Article 24 and Dismissal of Tenured Te
60	The "Grow Your Own" Teacher Education Initiative
65	New Teacher Induction and Mentoring
70	Early Childhood Teacher Preparation Assistance Grant
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100	Requirements for Accounting, Budgeting, Financial Reporting, and Auditing
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Subchapter d	
Construction and Building Maintenance	
180	Health/Life Safety Code for Public Schools
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Instruction	
200	Sex Equity
203	Low-Income Students Funds Plan



180.30 Definitions. *(first part)*

- "Design Professional" means either an architect or an engineer as defined in this Section.
- "Architect" means an architect licensed to practice in Illinois under the Illinois Architecture Practice Act of 1989 [225 ILCS 305] and the administrative rules of the Department of Professional Regulation which implement that Act (68 Ill. Adm. Code 1150).
- "Engineer" means an engineer licensed to practice in Illinois under the Illinois Professional Engineering Practice Act of 1989 [225 ILCS 325] and the applicable administrative rules of the Department of Financial and Professional Regulation (68 Ill. Adm. Code 1380).



180.30 Definitions. *(second part)*

- "Facility" means land, buildings, structures and improvements other than buildings, and permanent, fixed equipment attached to or incorporated in any building owned or used for school purposes by a school district subject to this Part. **This definition excludes facilities owned by a school district but not used for public school purposes, which shall be subject to local building codes.**
- "School Building" or "School" means a building occupied in whole or in part by public school students or intended for occupancy by such students.

180.30 Definitions.

(third part)

- "Like Activity" means any **work involving or similar to construction** that is performed with respect to any **facility** of a school district subject to the requirements of this Part, including but not limited to reconstruction, substantial alteration, repair, remodeling, renovation, or change in use. **Repairs that qualify as minor repairs shall not be considered "like activities" subject to the requirements of this Part.**
- "Minor Repairs" are any repairs to an individual building or structure that are **not subject to the bidding requirements** of Section 10-20.21 of the School Code, **with the following exceptions:**
 - Cutting away of any wall, partition, or portion thereof;
 - Cutting or removal of a structural beam or load-bearing support;
 - Removal of or change in a required means of egress;
 - Rearrangement of parts affecting exit requirements;
 - Addition to, alteration of, replacement, or relocation of any standpipe, drain leader, or gas, soil, waste, water supply, sewer drainage, vent or similar piping; electrical wiring; or mechanical or other required building system.

HLS Handbook Chapter 1

(page I-1)

Overview of the Building Permit Process

A BUILDING PERMIT is required for all “like activity” that is performed with respect to any “facility”.

“Like activity” means construction or any work involving or similar to construction that is performed with respect to any “facility” of a school district subject to the requirements of 23 Illinois Administrative Code Part 180. This includes but is not limited to reconstruction, substantial alteration, repair, remodeling, renovation, or change in use.

“Facility” means land, buildings, structures and improvements other than buildings, and permanent, fixed equipment attached to or incorporate in any buildings, and permanent, fixed equipment attached to or incorporated in any building owned or used for school purposes by a school district subject to Part 180. This definition excludes facilities owned by a school district but not used for public school purposes, which shall be subject to local building

Repairs that qualify as “Minor repairs” shall not be considered “like activities” and therefore are not subject to the BUILDING PERMIT requirements of Part 180.200.

“Minor repairs” means any work to a facility that is not subject to the bidding requirements of Section 10-20.21 of the School Code, with the following exceptions: cutting away of any wall, partition, or portion thereof; cutting or removal of a structural beam or load-bearing support; removal of or change in a required means of egress; rearrangement of parts affecting exit requirements; addition to, alteration of, replacement, or relocation of any standpipe, drain leader, or gas, soil, waste, water supply, sewer drainage, vent or similar piping; electrical wiring; or mechanical; or other required building system.”

Therefore, if either one of the following applies to your project, you must complete the APPLICATION FOR BUILDING PERMIT and submit it to the Regional Office of Education:

- Project is \$50,000 or more** and includes work involving or similar to construction that is performed with respect any facility including but not limited to reconstruction, substantial alteration, repair, remodeling, renovation, or change in use.
- Project is less than \$50,000** but involves any of the following: a change or increase in the size, type, or extent of an existing facility; cutting away of any wall, partition, or portion thereof; cutting or removal of a structural beam or load-bearing support; removal of, or change in a required means of egress; rearrangement of parts affecting exit requirements; addition to, alteration of, replacement, or relocation of any standpipe, drain leader, or gas, soil, waste, water supply, sewer drainage, vent or similar piping; electrical wiring; or mechanical; or other required building system.

Section 180.40 Responsibilities of Local School Board.

- a) Each local school board shall maintain and operate every **facility** under its jurisdiction in full and continuous compliance with the requirements of this Part and shall visit and inspect the several schools for this purpose as the interests of the district may require.
- b) Each local school board shall comply with the recordkeeping requirements set forth in Subpart-B C of this Part.
- c) Each school board shall secure approval for any construction or like activity subject to the requirements of this Part and shall follow the procedures set forth herein.
- d) Prior to constructing or conducting like activity, purchasing, leasing, or renewing a lease for any building or temporary facility, a local school board shall submit to the regional superintendent for approval the construction documents and/or safety reference plans for it. No facility shall be occupied before the regional superintendent has issued a certificate of occupancy.



Section 180.50 Responsibilities of Regional Superintendent.

- a) The regional superintendent shall enforce the provisions of this Part and shall act on any question relative to the installation, alteration, repair, maintenance or operation of facilities owned, operated, or used by school districts within or subject to his or her jurisdiction.
- b) The regional superintendent shall receive applications and issue permits for the occupancy, construction, substantial alteration, repair, remodeling, renovation, demolition, movement, or change in use of facilities owned, operated, or used by school districts as required by this Part, including applications for authority to raise or use fire prevention and safety funds.
- c) The regional superintendent shall issue all necessary notices and orders to ensure compliance with this Part.
- d) The regional superintendent shall ensure completion of all inspections required by Sections 3-14.20, 3-14.21 and 3-14.22 of the School Code. All reports of such inspections and any test results shall be in writing. The regional superintendent is authorized, if he or she deems necessary, to engage expert opinion.
- e) Whenever inspections are necessary by any other department or agency, the regional superintendent shall make reasonable effort to arrange for the coordination of such inspections so as to minimize the number of visits by inspectors, and to confer with the other responsible departments or agencies for the purpose of eliminating conflicting orders before any are issued.

Section 180.50 Responsibilities of Regional Superintendent.

- f) The regional superintendent shall keep official records of applications received, permits and certificates issued, reports of inspections, and notices and orders issued. Such records shall be retained as long as the facilities to which they relate remain in existence.
- g) The regional superintendent shall report annually to the State Board of Education on or before October 1, summarizing all of the transactions relating to the administration and enforcement of this Part for the fiscal year ended on the preceding June 30. This report shall be prepared on forms supplied by the State Board of Education.
- h) The regional superintendent and his or her designees shall carry proper identification when inspecting structures or premises in the performance of duties required by this Part.
- i) The regional superintendent and his or her designees are authorized to enter the structure or premises of any facility owned, operated or used by a school district in order to conduct the inspections necessary to ensure compliance with this Part. Prior to entering a space not otherwise open to the public, the regional superintendent shall make a reasonable effort to locate a responsible party, present proper identification, and request entry.



Section 180.60 Applicability.

Section 180.60 Applicability

- a) Except as provided in subsection (b) of this Section, every facility other than a vehicular facility shall conform to the standards identified in this subsection (a) and published by the International Code Council, Inc., 4051 W. Flossmoor Road, Country Club Hills, Illinois 60478-5795, unless a variance or waiver is obtained pursuant to Section 180.70 of this Part or use of a temporary facility is authorized pursuant to Section 180.230 of this Part. No later amendments to or editions of these standards are incorporated by this Section. The effective date called for in Section 3410.2 of the International Building Code (IBC) shall be the effective date shown for this Section 180.60. Except for the “minimum conditions” presented in the International Property Maintenance Code and the International Fire Code, the IBC permits a facility constructed prior to its effective date to be maintained in compliance with the building code that previously applied to the facility, and provides separate provisions governing the alteration, repair, change of occupancy, replacement of component parts or systems, and enlargement of an existing facility. (IBC, Section 102.6; Chapter 34, and the International Existing Building Code)



Section 180.60 Applicability.

- 1) **Through December 31, 2009**, the applicable standards shall be the 2006 International Building Code and its sub-codes as follows:
 - A) the 2006 International Energy Conservation Code (IECC);
 - B) the 2006 International Existing Building Code (IEBC);
 - C) the 2006 International Fire Code (IFC), excluding Chapter 4;
 - D) the 2006 International Fuel Gas Code (IFGC);
 - E) the 2006 International Mechanical Code (IMC); and
 - F) the 2006 International Property Maintenance Code (IPMC).

- 2) With respect to any project for which the design contract is executed **on or after January 1, 2010**, the applicable standards shall be the 2009 International Building Code and its sub-codes, as follows:
 - A) the 2009 International Energy Conservation Code (IECC);
 - B) the 2009 International Existing Building Code (IEBC);
 - C) the 2009 International Fire Code (IFC), excluding Chapter 4;
 - D) the 2009 International Fuel Gas Code (IFGC);
 - E) the 2009 International Mechanical Code (IMC); and
 - F) the 2009 International Property Maintenance Code (IPMC).

Building Codes for Pre-K through 12 Illinois Public Schools (excluding CPS)

BUILDING CODES

RETROACTIVE CODES

<p>2009 IBC. For new construction contracted for design on or after January 1, 2010.</p>	<p>Retroactive 2009 IFC/IPMC requirements apply to construction contracted for design on or after January 1, 2010.</p>
<p>For construction contracted for designed before January 1, 2010, allows compliance with IBC 2006, IBC 2003, BOCA 96, BOCA 93, Part 175 or Part 185.</p>	<p>Retroactive ICC 300 -07 requirements apply to bleachers contracted for design on or after January 1, 2010.</p>
<p>2006 IBC. For construction contracted for design on or after September 25, 2007 but before January 1, 2010.</p>	<p>Retroactive 2006 IFC/IPMC requirements apply to construction contracted for design on or after September 25, 2007 but before January 1, 2010.</p>
<p>For construction contracted for design before September 25, 2007, allows compliance with IBC 2003, BOCA 96, BOCA 93, Part 175 or Part 185.</p>	<p>Retroactive ICC 300-02 requirements apply to bleachers contracted for design on or after October 3, 2005 but before January 1, 2010.</p>
<p>2003 IBC. For construction contracted for design on or after October 3, 2005 but before September 25, 2007.</p>	<p>Retroactive 2003 IFC/IPMC requirements apply to facilities designed on or after October 3, 2005 but before September 25, 2007.</p>
<p>For construction contracted for design before October 3, 2005, allows compliance with BOCA 96, BOCA 93, Part 175 or Part 185.</p>	<p>Retroactive ICC 300-02 requirements apply to bleachers contracted for design on or after October 3, 2005 but before January 1, 2010.</p>
<p>1996 BOCA. For construction contracted for design on or after July 6, 1998 but before October 3, 2005.</p>	<p>Retroactive 96 BOCA Fire Prevention/PM Code requirements apply to construction contracted for design on or after July 6, 1998 and before October 3, 2005.</p>
<p>For construction contracted for designed before October 3, 2005, allows compliance with BOCA 93, Part 175 or Part 185.</p>	<p>Retroactive 96 BOCA Fire Prevention Code inspection requirements may be applied to bleachers contracted for design on or after July 6, 1998 and before October 3, 2005 where an approved agency or individual shall conduct the inspections and provide a written report regarding compliance with 96 BOCA Building Code Section 1013.</p>
<p>1993 BOCA. For construction contracted for design on or after March 24, 1995 and before July 6, 1998.</p>	<p>Retroactive 93 BOCA Fire Prevention/PM Code requirements apply to facilities contracted for design before July 6, 1998.</p>
<p>For construction designed before March 24, 1995, allows compliance with Part 175 or Part 185.</p>	<p>Retroactive 93 BOCA Fire Prevention Code (Section 106.4) inspection requirements may be applied to bleachers contracted for design on or after July 6, 1998 where an approved agency or individual shall conduct the inspections and provide a written report regarding compliance with the 93 BOCA Building Code Section 1013.</p>

Building Codes for Pre-K through 12 Illinois Public Schools *(excluding CPS)* *continued....*

<p>Part 175. For construction contracted for design on or after July 1, 1965 but before March 24, 1995.</p>	<p>Retroactive 93 BOCA Fire Prevention/PM Code requirements apply to facilities contracted for design before July 6, 1998 unless Part 175 has something more stringent in those buildings contracted for design on or after July 1, 1965 but before March 24, 1995.</p>
<p>For construction contracted for design before July 1, 1965, allows compliance with Part 185.</p>	<p>Retroactive 93 BOCA Fire Prevention Code (Section 106.4) inspection requirements may be applied to bleachers contracted for design on or after July 1, 1965 but before March 24, 1995 where an approved agency or individual shall conduct the inspections and provide a written report regarding compliance with NFPA 102 – 1967.</p>
<p>Part 185. For construction contracted for design before July 1, 1965.</p>	<p>Retroactive 93 BOCA Fire Prevention/PM Code requirements apply to facilities contracted for design before July 6, 1998 unless Part 185 has something more stringent in those buildings contracted for design before July 1, 1965.</p>
<p>For construction contracted for design before July 1, 1965, requires compliance with Part 185.</p>	<p>Retroactive 93 BOCA Fire Prevention Code (Section 106.4) inspection requirements may be applied to bleachers contracted for design before July 1, 1965 where an approved agency or individual shall conduct the inspections and provide a written report regarding compliance with NFPA 102 – 1957.</p>

August 1, 2010

Illinois State Board of Education □

Section 180.60 Applicability.

- b) The applicability of the codes listed in subsection (a) of this Section shall be limited as set forth in this subsection (b).
- 1) The provisions of 29 Ill. Adm. Code 1500 (**Joint Rules** of the Office of the State Fire Marshal and the Illinois State Board of Education: School Emergency and Crisis Response Plans) shall apply **instead of Chapter 4** of the International Fire Code.
 - 2) The **administrative provisions** of this Part shall apply instead of the administrative provisions contained in Sections 101.4.4, 103-108, 110-113, and 115 of Chapter 1 of the International Building Code.
 - 3) The **Illinois Accessibility Code** (71 Ill. Adm. Code 400) shall apply instead of the accessibility provisions set forth in Chapter 11 of the International Building Code.
 - 4) The requirements set forth in the Illinois Plumbing Code (77 Ill. Adm. Code 890) shall apply instead of those expressed in Section 101.4.4 of Chapter 1 and incorporated in Chapter 35 of the International Building Code.
 - 5) The requirements set forth in the Illinois State Fire Marshal's rules titled Boiler and Pressure Vessel Safety (41 Ill. Adm. Code 120) shall apply instead of those expressed in the Boiler and Pressure Vessel Safety Code (ASME 98) published by the American Society of Mechanical Engineers and incorporated in Chapter 35 of the International Building Code.



Subpart B: Required Qualifications.

Section 180.100 Approval Procedure

The provisions of subsection (a) of this Section notwithstanding, **a design professional may perform any of the roles discussed in Sections 180.110 and 180.120 of this Part without securing the specific approvals** discussed in those Sections.

Section 180.110 Specific Requirements for Plan Reviewers

Section 180.120 Specific Requirements for Inspectors

Subpart B: Required Qualifications.

School Business Services







Health/Life Safety

New Qualification Requirements to Serve as Plan Reviewers and Inspectors for Schools

Effective September 25, 2007, the revised Health Life Safety Code for Public Schools Part 180, requires construction documents that are used to determine compliance with the codes that apply to a particular building permit. The Plan Review Records for each code that applies to the project must be signed by an individual other than a design professional to serve as a qualified plan reviewer, he or she must first r

In addition, the revised rules require that Called Inspection Records, which are forms used during a construction with approved construction documents, be reviewed by the regional superintendent prior to the issuance of a design professional or qualified inspector's signed authorization to proceed after each phase of construction. A qualified inspector, he or she must first make application with the Illinois State Board of Education.


If you have any questions, please contact Susan Weitekamp at (217) 785-8779.

- Application for Approval to Serve as a Qualified Plan Reviewer or Inspector (35-15) 
 - Building Code Training and Experience Form (35-19) 
 - Electrical Code Training and Experience Form (35-18) 
 - Energy Conservation Code Training and Experience Form (35-17) 
 - Fire Code Training and Experience Form (35-16) 
 - Mechanical Code Training and Experience Form (35-20) 

ISBE Qualified Plan Reviewers and Inspectors

-  **List of ISBE Qualified Plan Reviewers and Inspectors (1/9/12)  Updated!!**

Qualified plan reviewers and inspectors that are licensed architects and licensed professional engineers of Professional Regulation:

-  **<https://www.idfpr.com/dpr/licenselookup/default.asp>**

Section 180.200 Application for Building Permit.

No construction or other, like activity as defined in Section 180.30 of this Part shall begin until a building permit has been obtained pursuant to the following provisions.

- a) The school board shall file an Application for a Building Permit ("application") with the regional superintendent having jurisdiction over the board of education in question, on a form prescribed by the regional superintendent. If the board is not the owner, the board shall attach an affidavit from the owner indicating the owner's consent for the proposed work.
- b) The completed application shall be accompanied by two copies of all relevant construction documents.
 - 1) Plans and specifications submitted as part of an application shall be prepared by or under the supervision of an architect or engineer. They shall bear the stamp of, and the following certification signed by, the responsible architect or engineer:

"I hereby certify that these plans and specifications were prepared under my supervision and to the best of my knowledge comply with (here insert the code or codes, including the edition, upon which the plans and specifications were drawn), as well as the applicable requirements of 23 Ill. Adm. Code 180.

These plans and specifications consist of the following:

(here list the plates or sheets constituting the plans & specifications)

(Seal) by _____
(Architect/Engineer Signature)

(Date Signed)

(Lic. # and Exp. Date)"




Section 180.200 Application for Building Permit. *continued....*

- 2) Whenever reference is made in plans or specifications to this Part or the codes incorporated by Section 180.60, such reference shall identify the specific edition, section and subsection(s) applicable to the subject in question.
- c) Upon receipt of an application, the regional superintendent shall record the date of submission by the school board and assign a unique identification number to said application. This identification number shall be used on all building permits issued pursuant to the application.
- d) The regional superintendent **shall not issue a building permit until he or she has reviewed:**
 - 1) **signed and dated Plan Review Statements** for the International Property Maintenance Code, the Illinois Accessibility Code, the Illinois Boiler and Pressure Vessel Safety Code, and the Illinois Plumbing Code, as applicable to the project;
 - 2) **signed and dated Plan Review Records** for the International Building Code, the International Energy Conservation Code, the International Fire Code, the International Mechanical Code and the International Fuel Gas Code, as applicable to the project;
 - 3) **signed and dated Plan Review Records** for any required sprinkler systems, or fire flow tests and preliminary hydraulic calculations showing estimated fire flow availability and indicating whether a pump will be needed, provided that a Sprinkler Plan Review Record shall be submitted before construction or other, like activity begins; and
 - 4) **if the proposed work involves the installation of a closed, prefabricated mechanical system (e.g., a window air conditioner or heating, ventilating, air conditioning (HVAC) unit)**, an evaluation report on that system from an approved inspection agency and verified that the report supports the use of the mechanical system in question as proposed.

Section 180.220 Issuance of a Building Permit.

The regional superintendent, after having determined that the plans and specifications submitted comply with all applicable requirements, **shall approve such plans and specifications in writing**. He or she shall record such approval and the date thereof on each of the copies submitted and shall issue the building permit(s) needed for the work approved.

- a) The building permit shall be construed as an authorization to proceed with the work approved. It shall not be construed as relieving the applicant and/or architect or engineer, contractor, or subcontractor of responsibility for compliance with the requirements of this Part.
- b) Any deviation from the approved plans and specifications must be approved, in writing, by the regional superintendent.
- c) A permit shall become invalid if the work authorized thereby is not begun **within 6 months** of the date of issuance.



Section 180.220 Inspections During and Upon Completion of Construction.


- a) During and upon completion of construction or any like activity, the regional superintendent shall ensure that called inspections required by the codes applicable to the project are conducted by individuals who are qualified in accordance with Section 180.120 of this Part.
- b) The regional superintendent shall not issue a certificate of occupancy until he or she has reviewed Called Inspection Records for the International Building Code, the International Energy Conservation Code, the International Fire Code, the International Fuel Gas Code, and the International Mechanical Code, as applicable to the project, showing a qualified inspector's signed authorization to proceed after each phase of construction.
- c) Upon completion of construction or any like activity, and before issuance of a certificate of occupancy, the regional superintendent or designee shall make an inspection or cause such an inspection to be made. Any violations of the approved construction documents and building permits shall be noted, and the holder of the permit shall be notified of the discrepancies. No certificate of occupancy shall be issued until such discrepancies have been remedied.



Section 180.225 Application for Certificate of Occupancy.

Section 180.225 Application for Certificate of Occupancy

A school board wishing to occupy a facility subject to this Part shall make application to the regional superintendent, on a form prescribed by the regional superintendent. A board may request either a general certificate of occupancy, a certificate of partial occupancy, a certificate of occupancy for a temporary facility, or a certificate of occupancy for a vehicular facility, as applicable (see Section 180.230 of this Part). The regional superintendent shall respond to a request for a certificate of occupancy within 20 calendar days after his or her receipt of such a request.



Section 180.230 Certificate of Occupancy.

A certificate of occupancy shall be obtained prior to any occupancy of a facility, including a vehicular facility.

a) **General Certificate of Occupancy**

When the work covered by a building permit is complete or a facility complies with the requirements of this Part, and upon presentation of accurate safety reference plans for the facility certified by an architect or engineer to be in compliance with this Part (see Section 180.120 of this Part), the regional superintendent shall issue a general certificate of occupancy.

b) **Certificate of Partial Occupancy**

When requested to do so, a regional superintendent shall issue a certificate of partial occupancy before completion of the entire work covered by a permit, provided that his or her inspection indicates that some area(s) can be occupied safely prior to full completion.


c) **Certificate of Occupancy for a Temporary Facility**

When requested to do so, a regional superintendent shall issue a one-year certificate of occupancy for a temporary facility, allowing use of a facility that does not comply with all the requirements of this Part, provided that all the following requirements are met.



Section 180.230 Certificate of Occupancy. *continued...*

- 1) Use of the facility **is necessary to meet a temporary need of the school district, as verified by the regional superintendent.**
- 2) The school board presents **a plan either for replacement of the temporary facility with a facility meeting the requirements of this Part or for the elimination of the temporary need upon which the request is based.** The school board's plan includes positive action to accomplish this end within a specified period of time, during which the certificate may be annually renewed.
- 3) The facility has been surveyed by a licensed design professional, whose report is attached identifying the **respects in which the facility fails to comply with the requirements of this Part and certifying that such noncompliance does not jeopardize the general health and safety of the students and others who occupy the facility.**




Section 180.230 Certificate of Occupancy.

continued...

If the facility is a pre-manufactured unit such as a mobile home, trailer unit, or other, similar structure, the application shall include evidence that all of the following conditions exist:

- A) The facility has received the seal of approval issued by the Illinois Department of Public Health pursuant to the Manufactured Housing and Mobile Home Safety Act [430 ILCS 115];
- B) The facility is anchored as specified in the Illinois Mobile Home Tie-down Act [210 ILCS 120];
- C) The facility is separated from other buildings by the distance required pursuant to the standards referenced in Section 180.60 of this Part; and
- D) The facility is connected to the fire alarm system and intercom or telephone system of a nearby school building, if such a system is present.



Section 180.230 (Section 180.80 Vehicular Facilities).

Certificate of Occupancy for a Vehicular Facility

When requested to do so, a regional superintendent shall issue a certificate of occupancy for a vehicular facility, provided that the facility meets the requirements of Section 180.80(a) and (b) of this Part.

Under 180.80 (a) A vehicular facility may be used, provided that:

- a) It is licensed and/or titled as required by applicable provisions of the Motor Vehicle Code and rules promulgated by the Secretary of State or the Department of Transportation; and
- b) The regional superintendent has inspected the vehicular facility and found that it does not pose a serious threat to the life or safety of its occupants; and
- c) It has received a certificate of occupancy from the regional superintendent.

Section 180.240 Demolition or Movement of Buildings or Other Structures.

Demolition or movement of a building or other structure shall require a permit.

- a) Before a building or other structure is demolished or removed, the school district superintendent shall notify all utilities having service connections within the structure, such as water, electric, gas, sewer, telephone, and television connections. No permit to demolish or remove a building or other structure shall be issued until a release is obtained from each affected utility.
- b) If temporary removal of buildings or other structures on adjoining lots is necessitated by and approved as part of proposed work (*e.g., temporary removal of a fence to accommodate construction machinery*), the regional superintendent shall verify that written notice has been given by the applicant to the owners of such buildings or other structures before he or she grants a permit for their removal.
- c) Whenever a building or other structure is demolished or removed, the premises shall be maintained free from hazardous conditions. For example, grades shall be restored, debris shall be removed, and necessary retaining walls and fences shall be erected.
- d) Buildings or other structures subject to this Part which have been condemned or closed by a regional superintendent shall be subject to local ordinances with respect to demolition or removal.

Section 180.250 Sprinkler Systems

This Section sets forth the requirements and standards for sprinkler systems installed in school buildings pursuant to the provisions of Section 22-23 of the School Code. *The requirements set forth in this Section shall apply to the school board, board of education, board of school directors, board of school inspectors, or other governing body of each school district in this State, including special charter districts and districts organized under Article 34.* (Section 22-23 of the School Code)

a) Applicability

- 1) In determining whether there will be “*construction of a new school building, or addition to an existing building, within any period of 30 months, having 7,200 or more square feet*”, and in determining whether school construction affects “*one or more areas of a school building that cumulatively are equal to 50% or more of the square footage of the school building*” (Section 22-23 of the School Code), each separate “fire area” as defined in the building code incorporated by Section 180.60 of this Part shall be considered as a separate building.
- 2) "School construction" means any of the activities enumerated in Section 22-23 of the School Code, when the affected building is occupied in whole or part by public school students or is intended for occupancy by such students.

b) Standards for Sprinkler Systems

Sprinkler systems shall conform to the requirements set forth in the International Building Code (see Section 180.60).

Section 180.300 Annual Building and Fire Safety Inspections.

a) Regional Superintendent's Annual Building Inspection

The requirements of this subsection (a) **shall apply not only to school buildings but also to all other facilities owned or used for school purposes by a school district subject to this Part.**

- 1) Each regional superintendent who conducts annual building inspections and each designee of a regional superintendent who conducts annual building inspections **shall complete a course on this topic conducted by the Illinois Association of Regional Superintendents of Schools. Only employees of regional offices of education and individuals employed on contract by regional offices shall serve as designees of regional superintendents for this purpose.**
- 2) The regional superintendent or designee shall visit each facility and shall issue any necessary **notices of violations within 10 calendar days and specify the corrective actions to be taken, as provided in Section 180.400(b) of this Part.**
- 3) Following each inspection, the regional superintendent shall prepare for the local board of education a **written report of the results** within the time allotted under Section 3-14.21 of the School Code on a form supplied by the State Superintendent of Education. The report shall also be submitted to the State Superintendent, in writing or by such electronic means as the State Superintendent may authorize.
- 4) Each school board shall have a **certificate of occupancy for each of its facilities** and maintain these certificates in the district's administrative office.



Section 180.300 Annual Building and Fire Safety Inspections.

b) Annual Fire Safety Inspections

An annual fire safety inspection of each school building shall be conducted and coordinated with the inspection of the responsible regional superintendent of schools in accordance with the requirements of Section 3-14.21(c) of the School Code.

Section 180.310 Decennial Inspections.

Each school board subject to this Part shall have its school buildings surveyed in conformance with Section 2-3.12 of the School Code. *No less often than every ten years, each school board subject to this Part shall have its school buildings surveyed by a licensed design professional in conformance with the provisions of Section 2-3.12 of the School Code.*

- a) In the course of his or her on-site inspections, the architect or engineer shall check the accuracy of the safety reference plans, verify the information shown on the facility inventory records, and make such corrections as are necessary.

- b) The design professional conducting the survey shall prepare a safety survey report conforming to the requirements of Section 2-3.12 of the School Code and including the materials specified in Section 180.320 of this Part.



Section 180.320 Safety Survey Report.

The safety survey report shall include for each facility either:

- a) a Certificate of Compliance, if the survey revealed no violations of applicable requirements; or
- b) a violation and recommendation schedule on a form provided by the State Board of Education.

Section 180.330 Safety Reference Plans.

Safety reference plans are the drawings of a facility, updated after each construction project to include the applicable items required under this Section. These plans shall be updated to reflect all additions, alterations, and other changes to these facilities that affect the arrangement, use, rated capacity, student capacity, or other information required to be shown. They shall serve as a means of indicating the safety-related conditions of a facility, as an aid in developing emergency exit plans, and in other circumstances where reference to overall layouts is necessary.

- a) Each local school board shall maintain up-to-date safety reference plans for all facilities owned or used by the district for any school purpose. However, replacement of lost or destroyed safety reference plans will not be required if the regional superintendent determines that their replacement would be overly expensive or burdensome. Each set of safety reference plans shall include:
 - 1) A site plan meeting the requirements of subsection (e) of this Section;
 - 2) Schematic floor plans as described in subsection (f) of this Section;
 - 3) An attic plan meeting the requirements of subsection (h) of this Section, if required pursuant to subsection (g) of this Section; and
 - 4) Any additional drawings and/or schedules that may be necessary to effectively describe the nature and operational characteristics of the facility in question.
- b) Safety reference plans shall be drawn to scale, using a medium suitable for reproduction and revision. Each safety reference plan and revision shall be titled, dated, signed, and certified by the architect or engineer responsible for its preparation.
- c) Two complete sets of safety reference plans shall be provided for each facility, one to be kept by the board of education in a safe place and one to be kept on the site to which it applies.
- d) Whenever safety reference plans are completed or updated, they shall be submitted to the regional superintendent for review and approval.

Section 180.330 Safety Reference Plans.

e) Each site plan shall be drawn to a scale sufficient to show the required information clearly and legibly, and shall include a legend. The site plan shall include the location and identification of:

- 1) Highways, boulevards, avenues, or streets bordering the site;
- 2) Each building or other structure on the site;
- 3) Each building located on adjacent property less than 75 feet away from a school building;
- 4) Public fire hydrants and municipal fire alarm boxes adjacent to or on the site;
- 5) Utility supply services (water, gas, electricity, etc.) leading into the site and into each building or other structure, their size, and the location of shut-offs for each service;
- 6) Primary walkways, fire lanes, and bus loading and unloading zones;
- 7) Play areas and automobile parking areas, and the surfacing material of each;
- 8) Landscaping or other materials or areas on the site that might impede ingress or egress;
- 9) Fences and gates, and their respective heights;
- 10) Elevation with respect to sea level and location with respect to floodways and floodplains; and
- 11) Unusual terrain.



Section 180.330 Safety Reference Plans.

- f) Each schematic floor plan shall be drawn for one floor of a building, to a scale sufficient to show the required information clearly and legibly, and shall include a legend. Each floor plan shall include the following information.
- 1) The identification of each fire area shown on the plan, and a statement establishing the height in stories, construction type, protection classification, and plan classification of each fire area.
 - 2) The elevation of each floor level with respect to the floor level of the lowest street floor. The street-floor plan shall show the difference in elevation between its floor level and the grade level outside at each point of ingress-egress from the building to a point 12 feet from the building line.
 - 3) The location of all existing or proposed partitions and walls, the identification of those partitions and walls required to have a fire resistance rating, and the rating that is required.
 - 4) The identification of each room and space as to its occupancy and use.
 - 5) The designation of the rated population capacity and student enrollment capacity for each floor and each occupied room or space on that floor.
 - 6) The identification of the areas protected or proposed to be protected by a sprinkler or fire detection system.



Section 180.330 Safety Reference Plans continued....

- 7) The location, arrangement, and width of each stairway, ramp, fire-resistive passageway, fire escape, and slide escape that serves as a required means of exit, and of each corridor, passageway, primary egress aisle, or balcony that provides the required path of travel to each of these exits.
- 8) The location, direction of swing, width, type, and, where required, fire rating of each door located in the path of travel to a required exit or serving as part of a required exit.
- 9) The locations of vertical openings and the existing or proposed protection for them.
- 10) The existing or proposed locations of fire alarm boxes, fire alarm horns and lights, exit lights, emergency lighting, and fire alarm control panel.
- 11) The location of primary air distributing or recirculation fans and designation of the areas served by each one.



Section 180.330 Safety Reference Plans.

- g) A plan shall be included for each attic that:
- 1) Is used, or can be used, for storage purposes, or
 - 2) Is of combustible construction and used as an open-plenum chamber; or
 - 3) Has an average clear height from the top of the ceiling below to the underside of the roof joists or slab (if no joists exist) of more than 42 inches..
- h) Each attic plan shall show:
- 1) The construction of the roof and ceiling;
 - 2) The slope of the roof and other details as necessary to illustrate the size and arrangement of the attic;
 - 3) Access doors, ducts, and other openings into the attic and existing or proposed protection for these openings;
 - 4) Existing or proposed fire-stopping for subdividing attics; and
 - 5) The existing or proposed automatic protection (sprinkler and fire detection) and the area to be protected.



Section 180.400 Violations

If a regional superintendent determines that any facility may not comply with the provisions of this Part, the regional superintendent **shall inspect or order inspection of the facility and correction of any violations identified.**

- a) The regional superintendent may require a school board to have a facility surveyed by a licensed design professional if, in the judgment of the regional superintendent, such a survey is necessary to determine compliance with applicable provisions of this Part. (Section 2-3.12 of the School Code.)
- b) The regional superintendent shall serve a notice of violation or order on the school district superintendent, identifying the violation and ordering it corrected or discontinued within a specified period of time which shall in no case exceed the timelines set forth in Section 2-3.12 of the School Code.
 - 1) Within 15 calendar days after receipt of a notice of violation, or before expiration of the time allotted by the regional superintendent, whichever occurs sooner, a **school district superintendent may appeal** to the State Superintendent by submitting a written statement identifying the requirement in question and explaining why it is inapplicable or has been incorrectly applied. The district superintendent shall also submit a copy of such an appeal to the regional superintendent.




Section 180.400 Violations.

- 2) The State Superintendent shall rule on any such appeal and shall transmit his or her decision in writing to the affected school district superintendent within 15 calendar days after receiving the appeal. The State Superintendent shall also transmit a copy of his or her ruling to the regional superintendent.
 - 3) If the State Superintendent's ruling supports the notice of violation, the regional superintendent shall proceed with enforcement of the requirement(s) in question. If the State Superintendent rules that no violation is present, the regional superintendent shall notify the district that the notice of violation is rescinded.
- c) When, in the opinion of the regional superintendent, there is imminent danger due to one or more violations, the regional superintendent shall cause the necessary work to be done to render the facility in question temporarily safe, whether or not the procedure called for in subsection (b) above has been initiated.




Section 180.410 Unsafe Conditions.

- a) Whenever the regional superintendent shall find, in any facility, dangerous or hazardous conditions or materials, the regional superintendent shall have the authority to order such dangerous conditions or materials to be removed or remedied, whether or not a violation of any specific provision of this Part is involved. Such conditions may include, but are not limited to, the following.
- 1) Conditions liable to cause or contribute to the spread of fire.
 - 2) Conditions which interfere with the efficiency or operation of any fire protection equipment and system.
 - 3) Obstructions to or on fire escapes, stairs, passageways, doors or windows, which are liable to interfere with the egress of occupants or the operation of the fire department in case of fire.
 - 4) Accumulations of dust or waste material in air-conditioning or ventilating systems or grease in kitchen or other exhaust ducts.
 - 5) Accumulations of grease on kitchen cooking equipment, or oil, grease or dirt upon, under or around any mechanical equipment.



Section 180.410 Unsafe Conditions. *continued...*

- 6) Accumulations of rubbish, wastepaper, boxes, shavings or other combustible materials, or excessive storage of any combustible material.
- 7) Hazardous conditions arising from defective or improperly utilized or installed electrical wiring, equipment or appliances.
- 8) Hazardous conditions arising from defective or improperly installed equipment for handling or using combustible, explosive or otherwise hazardous materials.
- 9) Dangerous or unlawful amounts of combustible, explosive or otherwise hazardous materials.
- 10) Any equipment, materials, processes or operations which are in violation of the provisions and intent of this Part.




Section 180.410 Unsafe Conditions. *continued...*

- b) The regional superintendent shall have the authority to place out of service immediately any unsafe device or equipment regulated by this Part. Unsafe equipment may include, but is not limited to, any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the facility which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety.
- c) Any device or equipment placed out of service by the regional superintendent shall be plainly marked with a sign or tag, which shall not be tampered with, defaced or removed except by the regional superintendent.
- d) Equipment deemed unsafe and placed out of service by the regional superintendent shall not be operated after the date of the regional superintendent's order until the required repairs or changes have been made and the equipment has been approved.

Section 180.420 Temporary Closing and Condemnation.

- a) If, in the **opinion of the regional superintendent**, a facility or part of a **facility poses an imminent threat to the health or safety of its occupants**, the regional superintendent shall **temporarily close that facility or part of the facility pending determination of the extent of the hazard and order it evacuated immediately.**
 - 1) The regional superintendent shall cause to be posted at each entrance to the affected facility a notice reading as follows: "**This Facility is Unsafe and its Occupancy has been Prohibited by the Regional Superintendent.**"
 - 2) **Notice of the closing** shall also be served on the school district superintendent.
 - 3) No person shall enter a facility so closed, except for the purpose of inspecting, repairing, or demolishing it.
- b) The regional superintendent **shall request** that the facility or part of the facility be inspected by appropriate personnel **from either the Department of Public Health, the State Fire Marshal, or the State Board of Education, depending upon the circumstances.** The officials shall inspect the facility or part of the facility in question; state, in writing, whether the facility is unsafe, unsanitary, or unfit for occupancy; and indicate the reasons for their conclusions. (Section 3-14.22 of the School Code.) The report of the inspection required shall be submitted to the regional superintendent as soon as possible.



Section 180.420 Temporary Closing and Condemnation. *continued...*

- c) Upon receipt of this report, the regional superintendent shall:
- 1) **Lift the closing order**, if the report indicates that the facility is not unsafe, unsanitary, or unfit for occupancy; or
 - 2) **Issue a condemnation order**, if the report indicates this to be warranted, and include the listing of particulars contained in the report required pursuant to subsection (b) of this Section.



Subpart F: Fire Prevention and Safety Financing.

180.500 Request for Authorization

180.530 Emergencies

180.540 Cost Estimates

- d) For purposes of estimating costs related to energy conservation measures, the procedures outlined in "ASTM Standards on Building Economics, Fifth Edition," published by the American Society for Testing and Materials (2004; 1916 Race Street, Philadelphia, Pennsylvania 19103-1187), shall be used. No later amendments to or editions of these standards are incorporated by this rule.
- 1) In addition, the sources of heating degree days, cooling degree days, and energy consumption data, and the basis for determining the efficiency of existing systems and equipment and their useful lifetimes shall be noted.
 - 2) Where Fire Prevention and Safety Funds are to be used to finance all or part of energy conservation measures, the payback period calculations must show that payback can be achieved over the useful lifetime of the proposed measure or 20 years, whichever is less.